

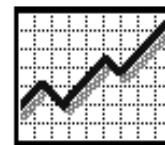
# JUSTICE DATA SERVICES NEWSLETTER

## WISCONSIN OFFICE OF JUSTICE ASSISTANCE

[HTTP://OJA.STATE.WI.US](http://oja.state.wi.us)

Statistical Analysis Center - Uniform Crime Reporting Program - February, 2003

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The OJA Justice Data Services Newsletter is published three times a year (February, June and October). We shall attempt to provide you with useful information about our data systems and services and occasionally about data trends and other research. If you have any comments or suggestions for future articles, please let us know. Feel free to address your comments to any of our staff listed below.

### **STATISTICAL ANALYSIS CENTER STAFF**

Ray Luick, Interim SAC Director	(608) 266-7282
John Beck, UCR Coordinator	(608) 266-7644
Cameron Chute, Information Systems	(608) 266-7113
Joshua Maas, IBR Specialist	(608) 264-7883
Lori Phillips, Program Assistant	(608) 266-0936
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### **Staff Changes**

**David O. Steingraber** has assumed the Executive Director's duties at OJA, replacing **Jerry Baumbach**. He brings with him a vast amount of knowledge of the Wisconsin Criminal Justice System. This includes 8 years with the Wisconsin Department of Justice, as the Administrator of the Division of Law Enforcement Services and served as the Chief of Police in the cities of Burlington, Middleton and Menominee Falls.

**Donna Decker** has left the SAC/UCR team to work full-time on the various grant programs managed by OJA. Her expertise in the UCR program will be greatly missed.

**Lori Philips** has assumed full-time duties with SAC/UCR. Her knowledge and capabilities will be a welcome addition.

### **IBR Update**

Are you tired of filling out the UCR forms at the end of every month? Would you rather just send one email with an attached text file instead? Then it is time to seriously consider WIBRS (Wisconsin Incident-Based Reporting System) instead of UCR. Our plan to have 70-80% of Wisconsin's population covered through IBR reporting in 12-20 months has not changed, and we are excited to see the level of support we have received so far.

Things are rolling along well for the transition to WIBRS from UCR Reporting here in Wisconsin. In addition to the three already reporting through WIBRS (Dane Co. SO, West Allis PD, and Muskego PD), we soon to expect all agencies in Brown County and Winnebago County, as well as New Richmond PD, to start submitting WIBRS soon. Other larger agencies committed to and developing WIBRS include Milwaukee and Milwaukee County.

Vendors are embracing the change from UCR to WIBRS. Other states have been going to IBR reporting for a while now, and most vendors are quite aware on the process of changing the UCR to WIBRS in your RMS. For information on the status of vendors updating their systems to export WIBRS, contact Josh Maas at [josh.maas@oja.state.wi.us](mailto:josh.maas@oja.state.wi.us) We are also exploring the use of web services to submit the data using XML, which is even faster and more efficient than email, and other technologies to make your job easier

WIBRS information and downloads can now be found on WILENET! Information includes sample reporting forms from Dane Co SO and Green Bay PD, a Statute Table download that links particular state statutes to IBR and UCR codes, and more. Any and all information regarding WIBRS can be directed to Josh at the email above. We would like to thank the Wisconsin Department of Justice for the rights to work with WILENET. It is a tremendous system with limitless potential.

### **Zero Reports**

"Zero Reports" are a mandatory submission with your UCR reports. Failure to enclose them causes much unnecessary work for those entering your data into our computers. These delays can result in incomplete statistics for those who need them. This also aids us in the submission of quarterly reports. **Please complete this simple check box form with each submission.**

WISCONSIN OFFICE OF JUSTICE ASSISTANCE  
131 WILSON STREET, SUITE 202, MADISON, WI 53702-0001

JIM DOYLE  
GOVERNOR

DAVID STEINGRABER  
EXECUTIVE DIRECTOR

## 2001 Crime and Arrest Report

The problems which plagued “Crime and Arrests in Wisconsin – 2000” also affected “Crime and Arrests in Wisconsin – 2001”. Final editing is now being done and we expect it be available by March 15, 2003. The 2002 Report should be available by June 15, 2003.

## UCR Training

Training is currently scheduled to take place for the northwest portion of the state on March 21 at Eau Claire. Please e-mail [lori.phillips@oja.state.wi.us](mailto:lori.phillips@oja.state.wi.us) and cc [john.beck@oja.state.wi.us](mailto:john.beck@oja.state.wi.us) for availability of seating and location. Other trainings are scheduled for Milwaukee, Madison, and the Fox River Valley all to take place in late March and early April.

## Use of e-mail

*When question arise concerning forms , please direct your calls to Lori Philips. She will answer or direct your call to the person responsible. For calls relating to statistics, please call John Beck. Again, e-mail is preferred.*

## UCR Deadlines

Monthly UCR reports should be received in OJA’s office prior to the 15<sup>th</sup> of each month. There are some agencies that are experiencing computer problems and therefore are not able to submit timely reports. These agencies should contact Lori Phillips, if they know that the report will be received after the 15th. When sending, please ensure all reports are included in the packet.

## Agency Reports

Those agencies that want an individualized annual report covering one or more years can request them now. All other Wisconsin agencies will receive a letter summarizing their 2001 UCR crime and arrest statistics as soon as possible. Please allow at least 4 weeks to receive these reports.

## UCR Scoring Issues

### General

**For those agencies submitting computer-generated UCR forms, please make sure that the font size is readable and the numbers are clear for our data entry.**

Do not use **TICK MARKS** (///) on any UCR forms! Instead, please indicate the actual number. Is “/” two or eleven?

Make sure to complete all total lines on the various UCR

forms, especially the two arrest forms. Also, remember to combine male and female arrestees when completing the age and race totals.

## Sexual Assault

**DO NOT** score an offense code 6 (statutory rape) when the victim is less than 13 years of age.

If both parties to a consensual sexual act are under 16, remember that two sexual assaults are counted – each party is both “victim” and “offender.”

The “Comment” section would be **ONLY** to clear assaults from a previous month. Please do **NOT** include details about the assault being reported. If you have any questions on how to score a Sexual Assault, contact Lori Phillips.

## UCR Supply Requests

UCR supply requests are done every other Friday unless there is an immediate need. Please contact Lori Phillips for all supplies. Currently, we are working towards putting all UCR forms on our website. We will notify you when this has been completed.

The site may be accessed at the following address: **HTTP://OJA.STATE.WI.US**. Any comments regarding this web page, including suggestions for changes and additions will be appreciated.

Please note that Tally Sheets are no longer available.

## Proposed Changes in Future Publications

***OJA is looking at alternate ways to publish data for individual publications and to make the data more pertinent to requesting agencies. This could include using a CD to publish the data instead of a Book. Please take time to complete the enclosed survey and to give us your input. Responses should be mailed, e-mailed, or faxed (608-266-6676) to John Beck***

## Update of contact list

Currently we have had problems contacting the person responsible for UCR submission. Additionally, we are attempting to establish e-mail as a means to contact individual submitters or groups of submitters. Would all agencies ensure OJA has updated UCR contact information.

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